

ALL ABOUT THAT BASE (METAL): EVERYTHING WELDER IN PROWRITE Q&A

APRIL 21, 2015

How do I access the reports covered in the webinar? [30:40]

Select “Custom” under the Reports menu from the main toolbar. Once you have selected the report you want on the left, you can use the Preview button at the top to see the report. From here you can print a physical copy or save as a PDF.

Will there be another webinar in the near future covering WPS & PQR documents? [31:18]

Yes! In fact, two webinars have been scheduled: [Do the D1](#) on June 16 at noon CDT and [Snap into S9](#) on July 21 at noon CDT.

You can also always access previous webinars in our [webinar archive](#).

How do I use the WPQ Template? [31:50]

Select Documents > New > WPQ Template. Enter the information on the coupon; information can also be pulled from an existing WPS or WPQ. Once the template has been saved, you can access it via Documents > Open > WPQ Template.

To pull template information into a WPQ, create a new WPQ (Documents > New > WPQ) and select the Template option under “Supported By.”

Does the Notes field support rich text editing? Can I copy and paste content? [34:15]

You can paste in content from other sources (such as Microsoft Word), but the WPQ notes editor itself currently only supports plain text so any formatting (bold, etc.) may be lost or may not appear correctly.

How do I select multiple names in the bulk continuity entry? [35:24]

Select the first welder, then hold the Ctrl button while selecting additional welders.

How do I receive a notification for the next webinar? [36:10]

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